

**Port of Skamania County
Minutes of the Board of Commissioners
Regular Meeting
February 26, 2013, 3:00 pm**

Call to Order: Commissioner Truitt called the meeting to order at 3:00 pm.

Attendance: Commissioners WD Truitt, and via telephone Kevin Waters (until ~3:20 pm) and Tony Bolstad; Attorney Ken Woodrich, Executive Director John McSherry, Finance Manager Randy Payne, Facilities Manager Doug Bill, Executive Assistant Julie Mayfield. Guest Brian Adams.

Public Comment: None.

Meetings and Seminars: Not covered.

Minutes Approval:

*---MOTION--- Commissioner Bolstad moved to approve the **February 12, 2013 Meeting Minutes**. Commissioner Waters seconded; the motion carried.*

Vouchers Approval:

*---MOTION--- Commissioner Waters moved to approve the **General Fund Vouchers numbered 14756 through 14780 in the amount of \$27,446.68 dated February 26, 2013**. Commissioner Bolstad seconded; the motion carried.*

Administrative Approvals:

*---MOTION--- Commissioner Bolstad moved to **authorize John McSherry to execute the Battelle Lease Extension for the Teitzel Building, with a lease rate of \$9.20 per square foot for the period of April 1, 2013 to March 31, 2014**. Commissioner Waters seconded; the motion carried.*

There was discussion about the bonding requirement in Section 19 of the PUD's Pole Contact Agreement—Ken explained that the bond requirement anticipates that the Port might work on its equipment on the pole, and gives the Port the authority to do so without PUD prior notice.

*---MOTION--- Commissioner Bolstad moved to **authorize John McSherry to sign the Skamania County Public Utilities District #1 (PUD) Pole Contacts License Agreement for 8 Poles at \$19.06 each effective July 1, 2013**. Commissioner Waters seconded; the motion carried.*

This agreement is a component of the waterfront pathway replacement, bank revetment, and water access from Leavens Street. John explained that if the Legislature approves the Lodging Tax bill and the Recreation and Conservation Office approves the Port's

funding request, this project could move forward in the In-Water work window of November to February 2013. Ken expressed concern over losing too much of the bank before funding is available to repair it.

---MOTION--- Commissioner Waters moved to approve the extension to the Interlocal Agreement with the City of Stevenson for the Leavens Point Water Access Project for \$100,000. Commissioner Bolstad seconded; the motion carried.

Staff Reports:

Auditor's Report: Postponed to next meeting.

Unfinished Business/Director's Report: Presented by John McSherry

1. *Tenants update:*

John reported on updates from Mark Mayfield at Beacon Rock Golf Course (BRGC)—the Port received the monthly Turf Report from the consultant retained by AMC Venture; they are adding equipment to replace the equipment of the previous lessee; a Chamber “After Hours” is planned for March 20. John recommended the Port work with the Red Carpet Team and the Chamber to plan an Open House, similar to the ones we’ve done for new businesses such as Slingshot Sports.

John reported on Suite 40 of the Tichenor Building—a potential tenant is helping us work out the process of making this a small office business center. The Port will hold an Open House or Chamber After Hours event there to assist marketing. Sawnnet has vacated a cooler rented at WRBP.

2. *Wavebreak:* no update.

3. *126 SW Cascade Ave (Little Brown House):* John will meet with Ben Shumaker of the City of Stevenson to form a strategy for removing this house without triggering critical areas mitigation requirements.

4. *Wind River Business Park (WRBP):* John met with County commissioners individually to discuss the extension to the Purchase and Sales Agreement, which includes the Port’s management agreement.

5. *Comprehensive Scheme of Harbor Development:* Julie noted at the last workshop on July 18, 2012 the Commission reviewed the final two chapters; she will provide the Commission with the latest version and April 9, 2013 was set for the adoption hearing.

6. *Marketing:* John noted working with the EDC to market our available properties through Greater Portland Inc., a regional economic development agency. MCEDD has also began a Gorge properties marketing portal, which Julie is working on.

New Business:

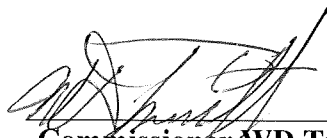
1. *Bridge of the Gods*: The structural integrity of Bridge of the Gods (BOTG) has come to the attention of the Oregon Department of Transportation (ODOT), because of mandated recent regulation. This has prompted uncertainty of the load capacity and it could result in limiting access of trucks on I-84 to Skamania County. There was extensive discussion on the assessment process ahead. John will meet with Katie Whittier of US Senator Patty Murray's office on Wednesday, with representatives from the Port of Cascade Locks and Skamania County and the City of Stevenson.
2. *Chamber After Hours*: The Port will host the After Hours event on July 17, 2013.

Executive Session: None.

Adjournment: The Chairperson adjourned the meeting at 4:16 pm.

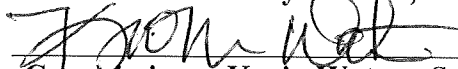
Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is March 12, 2013, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:



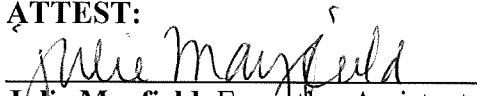
Commissioner WD Truitt, President (District 2)

Commissioner Tony Bolstad, Vice-President (District 1)



Commissioner Kevin Waters, Secretary (District 3)

ATTEST:



Julie Mayfield, Executive Assistant