

**Port of Skamania County
Minutes of the Board of Commissioners
June 9, 2015
Regular Meeting 3:00 pm**

Call to Order: Commissioner Collins called the meeting to order at 3:00 pm.

Attendance: Commissioners Gail Collins, Todd Kingston, and Tony Bolstad; Attorney Ken Woodrich, Executive Director John McSherry, Executive Assistant Julie Mayfield, Facilities Manager Doug Bill, Finance Manager Randy Payne.

Public Comment: None.

Meetings and Seminars:

Commissioner Bolstad and John met with City of Stevenson Planner Ben Shumaker and local kiteboarding community representative Jim Hunt for the Stevenson Shoreline Master Plan Update, for the stakeholder interview. Connecting our trail system was brought up as a major interest of the kiting community. John also attended a public Stevenson waterfront visioning meeting as part of this update at the library.

Minutes Approval:

*---MOTION--- Commissioner Bolstad moved to approve the **May 27, 2015 Regular Meeting Minutes**. Commissioner Kingston seconded; the motion carried.*

Vouchers Approval:

*---MOTION--- Commissioner Bolstad moved to approve the **Pre-issued General Fund Vouchers numbered 16462 through 16471 in the amount of \$12,378.60 dated June 3, 2015**. Commissioner Kingston seconded; the motion carried.*

*---MOTION--- Commissioner Bolstad moved to approve the **General Fund Vouchers numbered 16472 through 16493 in the amount of \$24,430.36 dated June 9, 2015**. Commissioner Kingston seconded; the motion carried.*

Administrative Approvals:

John reviewed for the Commission the consultant selection process of selecting three from the Professional Services List, interviewing, and choosing one for the new Skye Building construction project.

*---MOTION--- Commissioner Bolstad moved to **authorize John McSherry to negotiate pricing with CIDA Inc. for Design, Engineering, and Project Management services for the Skye Building construction, not to exceed \$180,000**. Commissioner Kingston seconded; the motion carried.*

Staff Reports:

- **Facilities Report:** None.
- **Attorney's Report.** Ken requested an executive session (see below).

Director's Report/Unfinished Business:

1. *Tenants Update:* One tenant is not current with lease payment but will catch up later this month. John has a meeting scheduled with tenant Last US Bag. Doug continues working on installing two restrooms in the office of tenant LDB Beverage at the River Point Building southeast end. LDB's beverage canning line is apparently functioning, but the bottling line is still being worked on and they have two shifts working. A small group of mostly residential tenants are working on a community garden at Wind River Business Park (WRBP), Martha Creek Field area.
2. *Skye Building Construction (Discovery III):* (see Administrative Approvals).
3. *River Point Building Improvements:* The re-roofing project was awarded to Snyder Roofing of Oregon LLC. The Port will forward their bonding and contract to EDA for approval. There is not enough funding now through the EDA Grant to improve the siding since the total project came in around \$200,000 over the budget. The Commission agreed the Port should work this part of the project into the 2016 budget including a consultant for design and phased plan.
4. *Cascade Avenue Upgrade Project:* The City of Stevenson opened bids for the project; the bids were around \$200,000 over budget. The City will request more funding from the Transportation Infrastructure Board (TIB).
5. *Stevenson Shoreline Waterfront Enhancement Project:* The Legislature has not passed the budget yet, which includes our project in RCO's ALEA funding.
7. *Lane Stettler WRBP Property Lease:* Commissioner Collins asked for an update on this topic. John noted he'd discussed it recently with County Commissioner Hamlin. Lane's request is to own or lease a portion of County property that abuts his property in order to control weeds and generally maintain the property. John will prepare a month-to-month lease similar to the WRBP cattle grazing lease for a fee of \$20 per month.
8. *Boat Launch Signage:* There is a No Parking Overnight sign already there; the Port will replace this sign with a new sign.

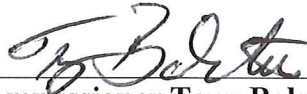
New Business: Commissioner Collins incurred substantial damage to his boat's prop trying to get it out of the water at the Boat Launch when the water was very low. He suggested we begin working on a plan to dredge the Boat Launch area. John said it requires a JARPA (Joint Aquatic Resource Permit Application), involving permits from Department of Natural Resources, NOAA Marine Fisheries Service, Washington State Fish and Wildlife, Washington State Ecology, City of Stevenson Shoreline and Critical Areas, Corps of Engineers, and perhaps a benthic study and biological analysis; work must be done during the "in-water window" of November through February. The Commission agreed and noted that since this can be a lengthy process we should at least start the process. John suggested he may hire a consultant to help with this since his time is taken up with other projects currently.

Executive Session: Commissioner Collins called for an Executive Session from 3:27 pm to 3:47 pm for 20 minutes per RCW 42.30.110(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Adjournment: The Chairperson adjourned the meeting at 4:31 pm.

Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is **June 23, 2015** at 3:00 pm at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:



Commissioner Tony Bolstad, Secretary (District 1)

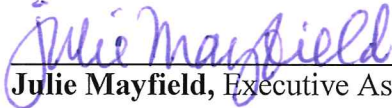


Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Julie Mayfield, Executive Assistant