

**Port of Skamania County
Minutes of the Board of Commissioners
Regular Meeting
December 27, 2011
3:00 pm**

Call to Order: Commissioner Bolstad called the meeting to order at 3:01 pm.

Attendance: Commissioners WD Truitt, Kevin Waters, and via telephone Tony Bolstad (left 3:50 pm); Attorney Ken Woodrich (via telephone ~3:15 to 3:50 pm), Executive Director John McSherry, Executive Assistant Julie Mayfield, Finance Manager Randy Payne, Facilities Specialist Karl Wilkie, Facilities Specialist Doug Bill, Auditor Monica Masco.

Public Comment: None—closed 3:21 pm.

Meetings and Seminars:

Commissioner Truitt attended the EDC and County Open Houses.

John attended the Community Action Team (CAT) meeting and Stevenson City Council Meeting (EV Station payment).

Minutes Approval:

*---MOTION--- Commissioner Waters moved to approve the **December 13, 2011 Meeting Minutes**. Commissioner Truitt seconded; the motion carried.*

Vouchers Approval:

*---MOTION--- Commissioner Waters moved to approve the **General Fund Pre-issued Vouchers numbered 13909 through 13915 in the amount of \$8,483.64 dated December 21, 2011**. Commissioner Truitt seconded; the motion carried.*

*---MOTION--- Commissioner Waters moved to approve the **General Fund Vouchers numbered 13916 through 13937 in the amount of \$15,625.50 dated December 27, 2011**. Commissioner Truitt seconded; the motion carried.*

Administrative Approvals:

*---MOTION--- Commissioner Truitt moved to approve **Resolution 16-2011 Accepting Corrections to Commissioner Districts Legal Description**. Commissioner Waters seconded; the motion carried.*

Staff Reports:

- **Auditor's Report:** Presented by Monica Masco

November 30, 2011 Cash Balance is \$1,028,420.73.

Total revenue for November was \$51,625.75 and expenditures were \$106,180.18: netting expenses over income for the month \$54,554.43 and year to date income over expenditures in the amount of \$5,565.54.

Next month the quarter end and complete 2011 financials will be presented.

This was an abbreviated meeting because of the holiday season. John presented performance graphs, which were discussed—it was noted they are a good informational handout. The graph presenting the annual changes to the Port's levy rate (per thousand) was discussed. John noted that when the assessed property values DECREASE and the Port is collecting the same amount in taxes (a ratio—not increasing taxes) the resulting Levy rate (per thousand) INCREASES. Commissioner Bolstad would like to see a graph of the annual change in employment (number of jobs) of the Port tenants.

Executive Session: Commissioner Bolstad called for an Executive Session from 3:20 pm to 3:35 pm for 15 minutes, and again from 3:42 pm to 3:47 pm for 5 minutes, per RCW 42.30.110 (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

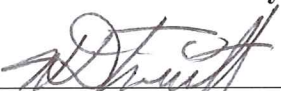
No decisions were made; the Commission directed John to continue negotiating lease rates.

Adjournment: The meeting adjourned at 3:50 pm.


Next Meeting: The next regularly scheduled meeting of the Board of Port Commissioners is January 10, 2012, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

APPROVED BY:

Commissioner Tony Bolstad, President (District 1)




Commissioner WD Truitt, Vice-President (District 2)



Commissioner Kevin Waters, Secretary (District 3)

ATTEST:



Julie Mayfield, Executive Assistant