

**Port of Skamania County**  
**Minutes of the Board of Commissioners**  
**July 22, 2014, 3:00 pm**

**Call to Order:** Commissioner Bolstad called the meeting to order at 3:00 pm.

**Attendance:** Commissioners Tony Bolstad and Gail Collins; Executive Director John McSherry, Attorney Ken Woodrich, Auditor Monica Masco, Executive Assistant Julie Mayfield, Finance Manager Randy Payne, Facilities Manager Doug Bill. Guests Philip Watness, Sandy Bacus, Joe Bacus, Jan Kielpinski.

**Public Comment:**

Sandy: Said a County Commissioner told her Port Commissioner Gail Collins doesn't like Mr. McSherry and wants him fired; she said since the public doesn't have any update from the Port Commission and isn't telling the public what's going on, they're left potentially to believe what they hear.

Joe: As an attorney in Washington DC most of his life, he assured the Commission that the allegations in this situation are worse than silly. It seems to him there is some other underlying cause; this is worse than *de minimis*. He does not know John McSherry; he does not see how this situation affects John's ability to do his job.

Philip: He said he doesn't usually comment but said he believes John owes him and the community an apology for getting his facts screwed up and causing a lot of inconvenience to him and the community. He thanked John for his work at the Port.

Commissioner Bolstad responded that John has been back to work and that the Commission is working on options with John and will take it up again when Commissioner Waters is present. He noted the Commission has not wanted to make any hasty decisions.

**Meetings and Seminars:** John and Randy met with our ALEA Grant Program project manager Laura Moxham, along with Tom Linde, Paul Spencer, Brian Bair, Pat Hood, and Jeff Carlson to do a practice run-through of our presentation, due in Olympia on August 7, 2014.

**Minutes Approval:**

*---MOTION--- Commissioner Collins moved to approve the **June 24, 2014 Regular Meeting Minutes**. Commissioner Bolstad stepped down and seconded; the motion carried.*

*---MOTION--- Commissioner Collins moved to approve the **July 8, 2014 Regular Meeting Minutes**. Commissioner Bolstad stepped down and seconded; the motion carried.*

**Vouchers Approval:**

*---MOTION--- Commissioner Collins moved to approve the **Pre-issued General Fund Vouchers numbered 15808 through 15815 in the amount of \$10,890.02 dated July 16, 2014**. Commissioner Bolstad stepped down and seconded; the motion carried.*

*---MOTION--- Commissioner Collins moved to approve the **General Fund Vouchers numbered 15816 through 15836 in the amount of \$47,813.66 dated July 22, 2014.** Commissioner Bolstad stepped down and seconded; the motion carried.*

**Administrative Approvals:**

*---MOTION--- Commissioner Collins moved to **authorize John McSherry to accept renewal of the Skamania County/Port Interlocal Agreement for Services, subject to changes by Port Attorney Ken Woodrich.** Commissioner Bolstad stepped down and seconded; the motion carried.*

**Staff Reports:**

**Auditor's Report:** presented by Monica Masco

June 30, 2014 Cash Balance was \$1,335,496.79

Total revenue for June was \$118,599.34 and expenditures were \$67,246.69: Netting excess revenue over expenditures in the amount of \$51,352.65; year to date net revenue over expenditures is \$14,747.20.

Overall year-to-date total revenue is 17.6% of annual budget and expenditures are 15.3%.

Other note: Without project revenue (grants and loans) the revenue is 52% of budget at June's month end ~ \$591,178 actual vs. \$1,135,163 budget. Without project expenses the expenses are 47% of budget ~ \$514,807 vs. \$1,096,813.

Monica presented a year-to-date variance statement of revenue and expense for the first half of 2014.

**Unfinished Business/Director's Report:** Presented by John McSherry

1. *Tenants update:* John reported **Last US Bag** (Processing Plant WRBP) would like to reduce their square footage and may need 5,000 square feet or more. **Clark & Lewie's** (Old Saloon—Kellogg Group) sent the Port a letter delineating work they've done on the building and requesting a meeting with the Port. John has scheduled a meeting with them.
2. *Chamber Board:* The Commission again decided to consider providing voting direction for Randy, as the Port's representative on the Chamber Board, at the next Port meeting when Commissioner Waters is present.
3. *Stevenson Shoreline Restoration and Enhancement Project:* See meetings above.
4. *River Point Building Roof Replacement:* John reported the US Economic Development Administration (EDA) met last week for reviewing applications—they will have decisions in 5 to 10 days.
5. *Enduris Underinsured Motorist Coverage:* We continue to wait on Enduris's statement on whether or not they have this coverage. Ken recommended Craig Trummel as an outside attorney in the event Ken has a conflict of interest since he is the Port's attorney but also representing Port employee Karl Wilkie.

6. *Commissioner Meetings*: The Commission again is postponing discussing whether the Commission Meetings should continue as twice monthly or once monthly, until Commissioner Waters is present.
7. *Update Bridge of the Gods*: The Port of Cascade Locks (PCL) has hired an engineer to develop a long term maintenance plan for the bridge, which will include a plan to repair issues causing weight restrictions on short haul trucks. The PCL is performing a survey for the month of July to track short-haul truck use of the bridge.
8. *Gorge Commission Urban Area Boundary (UAB)*: The Gorge Commission has invited stakeholders to participate in the UAB Legal Descriptions Work Group. It was determined we should participate—John will attend the meetings.

**New Business:** Jan Kielpinski presented three requests for the **Cascade Avenue Boat Launch**: 1) Install 5 mph no wake zone signage within 150 feet of the boat launch. 2) Install a low-profile float dock with no railing on the inner side of the main dock, with “Non-Motorized Use Only” signage. 3) Post no-littering signage; keep the area clean of litter.

He stated the launch is a gem of this area since there is so little access to the river. He noted he does not care for signs, but thinks these are necessary.

Commissioner Collins noted some pins are sticking out on the dock; Doug will check on it.

**Executive Session:** Commissioner Bolstad called for an Executive Session from 4:25 pm to 4:35 pm for 10 minutes per RCW 42.30.110(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.


The Commission said they made no decisions.


**Adjournment:** 4:35 pm.

**Next Meeting:** The next regularly scheduled meeting of the Board of Port Commissioners is August 12, 2014, 3:00 pm, at the Port office conference room: 212 SW Cascade Avenue, Stevenson, Washington.

**APPROVED BY:**

  
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**Commissioner Tony Bolstad**, President (District 1)

  
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**Commissioner Kevin Waters**, Vice-President (District 3)

  
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**Commissioner Gail Collins**, Secretary (District 2)

**ATTEST:**

  
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**Julie Mayfield**, Executive Assistant