

Port of Skamania County
Minutes of the Board Commissioners

February 16, 2021

Regular Meeting

Zoom Meeting

Call to Order: Commissioner Kingston called the meeting to order at 5:07 p.m.

In attendance: Commissioner Todd Kingston, Commissioner Ray Broughton, Commissioner Jennifer Taylor, Executive Director Pat Albaugh, Port Attorney Ken Woodrich, Port Auditor Monica Masco, Finance Manager Cindy Bradley, Facilities Manager Doug Bill, Wanda Scharfe Minute Taker

Guests: Shelly Hatfield, AM. Queen Steamboat Company

Public Comment: None

Consent Agenda:

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to approve the consent agenda items 1 through 3 as presented. All voted in favor and the motion carried unanimously.

Commissioner Updates: Commissioner Broughton reported on the activities of the Skamania EDC.

Director's Report: Director Albaugh noted the scheduled joint phone conference with the Ports along the river and the offices of the Washington and Oregon Governors to discuss the riverboat season and to receive feedback or concerns from the respective communities.

Facilities Report: Facility Manager Doug Bill reported that both new snowplows performed well in the recent snowstorm. He noted that he has not received reports of roof leaks resulting from this last storm. Work continues with existing projects and day to day maintenance.

Finance Report: Finance Manager Cindy Bradley reviewed the January financial report. She noted that the last payment was received for the ALEA grant. All tenants are current to date. The Discovery I building CERB loan was paid off.

Attorney's Report: No notables

New Business:

Clark & Lewies

Director Albaugh reviewed a request from Clark and Lewies regarding a request to include the outdoor space presently being used in a lease amendment. Discussion with the tenant regarding details is underway and is expected to be presented in March.

Port Redistricting 2021

Director Albaugh informed the Commissioners that the 2000 Census is not expected to be completed before September 30, 2021. At this point he still recommends proceeding with the contract needed for the redistricting processes to secure our place in the contractor's que. He presented a proposal.

--MOTION – Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to authorize Director Albaugh to enter a contract with Maul Foster Alongi at a base rate of \$5,000 with a not to exceed limit of \$7,500 for the purpose of conducting the redistricting requirements. All voted in favor and the motion carried unanimously.

Farmers Market 2021 Facility Use Permit

Director Albaugh presented the facility use fee waiver request for the 2021 Stevenson Farmers Market for June 12 through October 9th.

--MOTION—Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to waive the facility use fee for the Stevenson Farmers Market. All voted in favor and the motion carried unanimously.

Tichenor Suite 70 I Lease – Halo Life LLC

Director Albaugh informed the Commissioners that he was been working with HALO Life LLC regarding a potential lease. Several details on the lease are still pending but he anticipates completing the lease.

--MOTION— Commissioner Broughton made a motion; Commissioner Taylor seconded to approve the HALO Life LLC lease for Suite 70i in the Tichenor Building at the monthly lease rate of \$125 on a month-to-month basis. The Commission acknowledges the security deposit is less than the 1-year statutory deposit. All voted in favor and the motion carried unanimously.

Ecology Voluntary Cleanup Program Application / Restrictive Covenant Removal

Director Albaugh presented an application that to be submitted to the Department of Ecology to remove the restrictive covenant on the Cascades Business Park. The cost estimate is between \$1,500 to \$2,500.

--MOTION— Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to authorize Director Albaugh to complete the application to remove the Restrictive Environmental Covenant for the Cascades Business Park All voted in favor and the motion carried unanimously.

Port of The Dalles

Director Albaugh presented a request from the Port of the Dales to support a judicial review of the change to the urban area in the Gorge Commission's Scenic Area plan update.

--MOTION— Commissioner Broughton made a motion; Commissioner Taylor seconded the motion to support the Port of The Dalles petition. All voted in favor and the motion carried unanimously.

Other Business:

Executive Session: Commissioner Kingston called for an Executive Session per RCW 42.30.110 (b) to include himself, Commissioners Broughton, and Taylor as well as Port Director Pat Albaugh and Attorney Ken Woodrich. The session began at 5:31 p.m. and ended at 5:38 p.m.

Commission Kingston announced at they have authorized Director Albaugh to proceed with negotiations to purchase real property.

Commissioner Kingston adjourned the meeting at 5:41 p.m.

APPROVED BY:

Commissioner Ray Broughton, Vice President (District 1)

Commissioner Jennifer Taylor, Secretary (District 2)

Commissioner Todd Kingston, President (District 3)

ATTEST: _____
Wanda Scharfe, Minutes Taker