

AGENDA

Port of Skamania County, Board of Commissioners November 15, 2022, 5 p.m. Regular Meeting

Join Zoom

<https://us02web.zoom.us/j/82166972605?pwd=L3FyK3gxRWlVY3pyMCtyYjUxem9rUT09>

Meeting ID: 821 6697 2605

Passcode: 498170

One tap mobile
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+1 253 215 8782 US (Tacoma) or +1 719 359 4580 US

Call to Order

Public Comment - Any written comments received before the meeting.

Changes to the Agenda

Consent Agenda

Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

1. Approval of the Minutes
 - October 18, 2022 Minutes

2. Approval of Pre-Issued General Fund Vouchers \$37,725.33
 - 21486-21500 New Account (Checking)
 - Electronic Fund (EFTs) #11/05/2022-01 thru #11/05/2022-08

--MOTION—to approve the consent agenda items 1 through 2 as presented.

2023 BUDGET HEARING 5:05 p.m.

**Hearing Called to Order
Public Comment
Hearing Closed**

Commissioner & Staff Reports

- Commission Update
- Manager's Report

- Facilities Update
- Finance Manager's Report—October Financials
- Attorney's Report

New Business & Administrative Approvals

- **Discussion / Action – Lease Amendment #1 Miller Design LLC**

--MOTION—to approve the Lease Amendment # 1 for Miller Design LLC, to change offices from Suite C-5 to Suite C-11 of the Discovery / Teitzel Building. The monthly lease rate will increase to \$270.00 plus Washington State Leasehold tax. The board acknowledges there is no change to the security deposit, which the Board acknowledges is less than the 1-year statutory deposit.

- **Discussion / Action – December 20th 2022 Commission Meeting**
- **Discussion / Action – Resolution 13-2022 Surplus Red Truck**

-- MOTION-- to adopt Resolution 13-2022 authorizing the Surplus of Port property consisting of a 1995 Chevy GK2 Vehicle Identification Number 1GBGK24K9SE256521 and hereby authorizing Executive Director Pat Albaugh to sell or otherwise convey the surplus property in a commercially reasonable manner.

- **Discussion / Action – Grayling Engineering Contract for Wind River Water System**

--MOTION—to ratify the Professional Services agreement between the Port of Skamania and Grayling Engineers to reactivate the well/water system at the Wind River Business Park not to exceed the agreed amount of \$19,783.00 without prior authorization.

- **Discussion / Action – Resolution 14-2022 Personnel Manual Update**

--MOTION-- to approve Resolution 14-2022 amending & adopting the 2023 Personnel Manual as presented on November 15, 2022.

- **Discussion / Action – Skamania EDC Personal Services Agreement**

--MOTION—to authorize the correction to the Skamania EDC Personal Services Agreement for the total annual amount of \$94,237.00.

- **Discussion / Action – Resolution 15-2022 Adopting 2023 Tax Levy**

--MOTION—to adopt Resolution 15 - 2022 accepting and approving the 2023 Port ad valorem Tax Levy with a regular property tax levy for 2023 of \$345,421.52 which is an increase of \$3,420.02 and a **1 percent** over the \$342,001.50 collected in 2022, plus an increase amount resulting from the addition of new construction and improvements to property, of \$7,842.37 and an increase amount in the value of state assessed property of \$2,037.93.

- **Discussion / Action – Resolution 16-2022 Adopting 2023 Budget**

--MOTION—to adopt Resolution 16-2022 accepting and approving the 2023 Budget in the amount of \$3,699,069.00

Old Business & Administrative Approvals

Executive Session Per RCW 42.30.110

Adjournment

Next Meeting: December 20, 2022, Regular Meeting 5:00 pm